LEGISLATIVE AUDITOR
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# Greater Shreveport Chamber of Commerce Shreveport, Louisiana

**Financial Statements** 

As of and for the Year Ended December 31, 2001 With Supplemental Information Schedules

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 8/7/02

# Greater Shreveport Chamber of Commerce Shreveport, Louisiana

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### **COOK & MOREHART**

#### Certified Public Accountants

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## Independent Auditors' Report

To the Board of Directors Greater Shreveport Chamber of Commerce Shreveport, Louisiana

We have audited the accompanying combined statement of financial position of the Greater Shreveport Chamber of Commerce as of December 31, 2001, and the related combined statements of activities, functional expenses and cash flows for the year then ended. These combined financial statements are the responsibility of the Greater Shreveport Chamber of Commerce's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the combined financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the combined financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the combined financial statements referred to above present fairly, in all material respects, the financial position of the Greater Shreveport Chamber of Commerce as of December 31, 2001, and the changes in its net assets and its cash flows for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated May 13, 2002 on our consideration of the Greater Shreveport Chamber of Commerce's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

The accompanying supplemental schedules shown on pages 15–16 are presented for the purpose of additional analysis and are not a required part of the financial statements of the Greater Shreveport Chamber of Commerce. Such information has been subjected to the procedures applied in the audit of the financial statements and, in our opinion, is fairly stated in all material respects in relation to the financial statements taken as a whole.

**Cook and Morehart** 

**Certified Public Accountants** 

Cooket Morehand

May 13, 2002

## Greater Shreveport Chamber of Commerce Shreveport, Louisiana Combined Statement of Financial Position December 31, 2001 (with comparative amounts for 2000)

Assets	<del>-</del>	2001		2000
Current assets:				
Cash and cash equivalents	\$	827,680	\$	412,140
Grants receivable		15,896		39,151
Other receivables		104,531		161,367
Unconditional promises to give		157,399		225,946
Note receivable - current portion		39,706		36,663
Deposits and advances				2,435
Accrued interest		3,334		3,874
Prepaid expenses		52,575		
Due from other funds				34,393
Total current assets		1,201,121	<u>-</u> .	915,969
Noncurrent assets:				
Restricted cash for business loan program				9,821
Long-term unconditional promises to give		256,389		157,760
Cash held in escrow for land development		495,000		495,000
Note receivable-long term		127,419		159,467
Investment held for endowment purposes		319,341		317,203
Land held for development		1,909,852		1,851,682
Property and equipment, net		868,981		948,940
Total noncurrent assets		3,976,982		3,939,873
Total Assets	\$	5,178,103	\$	4,855,842
Liabilities and Net Assets				
Current liabilities:				
Accounts payable and accrued expenses	\$	234,199	\$	196,218
Deferred revenue		166,337		115,794
Due to other funds				34,393
Total current liabilities		400,536		346,405
Other Liabilities	<del></del>	495,000		526,689
Total liabilities		895,536		873,094
Net assets				
Unrestricted:				
Operating		632,048		408,123
Designated • equipment and building reserves		104,834		90,724
Fixed assets		868,981		948,940
Land held for industrial park		1,909,852		1,851,682
Temporarily restricted		474,053		390,480
Permanently restricted		292,799		292,799
Total net assets		4,282,567		3,982,748
Total Liabilities and Net Assets	\$	5,178,103	\$	4,855,842
The accompanying notes are an integral part of the financial statements.			====	

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## Greater Shreveport Chamber of Commerce Shreveport, Louisiana Combined Statement of Activities For the Year Ended December 31, 2001 (with comparative amounts for 2000)

			Tem	oorarily	Perma	nently	 To	tals	
Revenues, gains, support and reclassifications:	Unrest	ricted	Res	tricted	Restr	icted	 2001		2000
Membership dues Programs and projects Rent and royalties Grants and contracts Publication sales Contributions and donations Interest and dividends	3	17,911 62,396 40,477 88,833 29,907 45,011 63,426		33,722 10,683 2,138	\$		\$ 717,911 262,396 440,477 422,555 29,907 755,694 65,564	\$	802,705 258,514 372,732 430,633 19,473 426,221 95,271
Miscellaneous Unrealized gain on investment Net assets released from restrictions Satisfaction of program restrictions		59,076 62,970		(62,970)			59,076		84,161 9,785
Total revenues, gains, support and reclassification	2,6	70,007		83,573			 2,753,580		2,499,495
Expenses and losses:									
Supporting services General and administrative Marketing and fund raising		46,776 65,853					746,776 165,853		638,256 144,860
Programs services Public relations Government relations Membership services ' Economic development Government procurement center	5 5	17,057 32,100 51,699 71,849 60,056					17,057 232,100 551,699 571,849 160,056		78,857 175,838 640,369 727,658 187,052
Total expenses	2,4	45,390		-			 2,445,390		2,592,890
Unrealized loss on investment		8,371					 8,371		<del></del>
Total expenses and losses	2,4	53,761		<del></del> .	<del></del>		 2,453,761		2,592,890
Change in net assets	2	16,246		83,573			299,819		(93,395)
Net assets, beginning of year	3,2	99,469	3	90,480	29	2,799	 3,982,748	<u></u>	4,076,143
Net assets, end of year	\$ 3,5	15,715	\$ 4	74,053	\$ 29	2,799	\$ 4,282,567	\$	3,982,748

The accompanying notes are an integral part of the financial statements.

Greater Shreveport Chamber of Commerce
Shreveport, Louisiana
Combined Statement of Functional Expenses
For the Year Ended December 31, 2001
(with comparative amounts for 2000)

		Support Services	s					Program Services	Services							
	General and	Marketing and Fund			- Public	Government	Membership	rship	Economic	Government Procurement	nent nent					
	Administrative	Raising	ļ	Total	Relations	Relations	Services		Development	Center	ir.	Total		Totals	sla	ļ
													2001		2	2000
Salaries and commissions	\$ 327,128	**	4>	327,128	**	\$ 90,198	\$ 17	178,268 \$	281,230	\$ 101	101,403 \$	621,099	<b>5</b> 0	978,227	43	880,788
Payroll taxes	21,112			21,112		7,853	•	14,338	19,701	<b>O</b> D	8,815	50,707		71,819		64,362
Pension expense	13,316			13,316		7,142		8,493	13,612	വ	5,735	34,982		48,298		42,668
Other employee benefits	18,885			18,885		7,578	2	20,007	18,798	တ	9,178	55,561		74,446		66,419
Advertising	2,573			2,573			20	205,539	6,259			211,798	2	214,371		335,389
Liability insurance	26,766			26,766										26,766		18,947
Building rent	27,000			27,000										27,000		27,000
Office supplies	5,400			5,400		470		2,200	3,631		1,664	7,965		13,365		33,592
Periodicals and dues	8,070			8,070		1,305		5,963	5,986		1,805	15,059		23,129		58,438
Postage	5,971			5,971		943		4,731	3,310	_	1,772	10,756		16,727		40,402
Accounting and legal	14,923			14,923					4,281			4,281		19,204		21,505
Photocopy and printing	6,256			6,256			2	21,502	480		874	22,856		29,112		23,663
Travel	2,621			2,621		22,279		2,238	10,630	12	12,151	47,298		49,919		50,482
Members/prospect development	31	51,501		51,532					26,944			26,944		78,476		75,574
Luncheons and receptions	8,133			8,133		9,674		1,270	8,100		854	19,898		28,031		29,125
Contract labor	840			840		10,697		<u>\$</u>	2,597			13,448		14,288		16,610
Equipment replacement	4,034			4,034		3,749		329	199	10	10,614	14,891		18,925		12,437
Professional development	383			383		302		7,025	7,792	•	1,150	16,272		16,655		15,563
Repairs and maintenance	9,564			9,564					220			220		9,784		23,031
Custodial expenses	15,665			15,665										15,665		18,489

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Greater Shreveport Chamber of Commerce
Shreveport, Louisiana
Combined Statement of Functional Expenses
For the Year Ended December 31, 2001
(with comparative amounts for 2000)
(Continued)

Government Membership Economic
Relations Services Development
4,444 8,087
8,725 5,337
35,818
30,400
24,800
31,938
232,100 \$ 551,699

The accompanying notes are an integral part of this statement.

# Greater Shreveport Chamber of Commerce Shreveport, Louisiana Combined Statement of Cash Flows For the Year Ended December 31, 2001 (with comparative amounts for 2000)

		2001		2000
Operating Activities		·		
Changes in net assets	\$	299,819	\$	(93,395)
Adjustments to reconcile change in net assets to				
net cash provided by operating activities:				
Depreciation		97,134		85,023
Unrealized (gain) loss on investment		8,371		(9,785)
(Increase) decrease in operating assets:				
Accrued interest receivable		540		(3,874)
Grants receivable		23,255		(23,151)
Other receivables		56,836		114,168
Deposits and advances		2,435		(2,435)
Unconditional promises to give		(30,082)		(116,937)
Prepaid expenses		(52,575)		
Increase (decrease) in operating liabilities:				
Accounts payable and accrued expenses		37,981		130,141
Deferred revenue		50,543		(323,960)
Other liabilities		(31,689)		(128,229)
Funds disbursed - restricted Ioan program		9,821		48,896
Investment return restricted for investment in endowment	<u></u>	(10,509)		(14,619)
Net cash provided by (used in ) operating activities	<del></del>	461,880		(338,157)
Investing Activities				
Payments received on note receivable		29,005		26,897
Cash held in escrow				120,000
Payments for property and equipment		(17,175)		(174,762)
Development and other costs for land held for development		(58,170)		(84,912)
Net cash used in investing activities	<del>*</del>	(46,340)	<del></del>	(112,777)
Financing Activities				
Reduction of long-term debt				(20,000)
Net cash used in financing activities		<u></u>	<del></del>	{20,000}
Net increase (decrease) in cash and cash equivalents		415,540		(470,934)
Cash and cash equivalents as of beginning of year		412,140	<del></del>	883,074
Cash and cash equivalents as of end of year	\$	827,680	\$	412,140

The accompanying notes are an integral part of the financial statements.

## (1) Summary of Significant Accounting Policies

## A. Principles of Combination

The accompanying financial statements reflect the combined financial statements of the Greater Shreveport Chamber of Commerce (the Chamber) and all related entities as described below. The members of the Chamber elect the board of directors of the Chamber, and the Executive Committee of the Chamber serves as the board of Greater Shreveport Economic Development Foundation, Inc. Greater Shreveport Industrial Park Development Foundation, Inc. has its own separate board. The Chamber and these other entities share common facilities and personnel. Material interorganization transactions and balances have been eliminated.

## B. Nature of Activities

The Greater Shreveport Chamber of Commerce – This is a nonprofit organization incorporated under the laws of the State of Louisiana and is exempt from federal income tax under Section 501(c)6 of the Internal Revenue Code. Activities within this entity are accounted for in three funds.

General fund – accounts for the general operations and activities of the Chamber.

Minority Business Council & Women's Business Council – provide professional programs that inform women and minorities in business about current business conditions.

I–49 North Coalition – raise money to lobby for the completion of I–49 to Arkansas–Louisiana state line.

<u>Greater Shreveport Economic Development Foundation, Inc.</u> – This is a non-profit organization incorporated under the laws of the State of Louisiana and is exempt from federal income tax under Section 501(c)3 of the Internal Revenue Code. Activities within this entity are primarily related to economic development, particularly of minority businesses and education.

<u>Greater Shreveport Industrial Park Development Foundation, Inc.</u> – This is a non-profit organization incorporated under the laws of the State of Louisiana and is exempt from federal income tax under Section 501(c)3 of the Internal Revenue Code. Activities within this entity are primarily related to industrial park development.

### C. Basis of Accounting

The financial statements of the Chamber have been prepared on the accrual basis of accounting.

#### D. Use of Estimates

Management uses estimates and assumptions in preparing financial statements. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and reported revenues and expenses. Actual results could differ from those estimates.

## E. Basis of Presentation

Financial statement presentation follows the recommendations of the Financial Accounting Standards Board in its Statement of Financial Accounting Standards (SFAS) No. 117, Financial Statements of Not-for-Profit Organizations. Under SFAS No. 117, the Organization is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

### F. Deferred Revenue

Income from membership dues and other Chamber events is deferred and recognized over the periods to which the dues and events relate.

### G. Cash and Cash Equivalents

For purposes of the Statement of Cash Flows, the Chamber considers all unrestricted highly liquid investments with an initial maturity of three months or less to be cash equivalents.

#### H. Promises to Give

Unconditional promises to give are recognized as revenues or gains in the period the promise to give is received and as assets, decreases of liabilities, or expenses depending on the form of the benefits received. Conditional promises to give are recognized when the conditions on which they depend are substantially met.

#### I. Investments

The Chamber carries investments in marketable securities with readily determinable fair values at their fair values in the statement of financial position. Unrealized gains and losses are included in the change in net assets in the accompanying statement of activities.

## J. Property and Equipment

Property, equipment, and leasehold improvements are carried at cost or, if donated, at the approximate fair value at the date of donation. Depreciation is provided on the straight-line method over the estimated useful lives of the assets. Amortization of leasehold improvements is provided on the straight-line method over the remaining term of the lease or the useful life of the improvement, whichever is shorter. The Chamber has adopted a policy of capitalizing all assets with a unit value of \$1,000 or more.

## K. Restricted and Unrestricted Revenue and Support

Support that is restricted by the donor is reported as an increase in unrestricted net assets if the restriction expires in the reporting period in which the support is recognized. All other donor-restricted support is reported as an increase in temporarily or permanently restricted net assets, depending on the nature of the restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

## L. Advertising Costs

The Chamber uses advertising to promote its services among the community it serves. The costs of advertising are expensed as incurred. During 2001, advertising costs totaled \$214,371. The Chamber was reimbursed \$255,000 under a contract with the City of Shreveport to plan and implement a comprehensive marketing program to recruit new businesses, encourage jobs growth in primary growth industries, promote the entertainment industry for downtown Shreveport, and enhance the area economy.

#### M. Comparative Financial Information

The financial statements include certain prior—year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with generally accepted accounting principles. Accordingly, such information should be read in conjunction with the Chamber's financial statements for the year ended December 31, 2000, from which the summarized information was derived.

#### (2) Concentrations of Credit Risk

Concentrations of credit risk with respect to promises to give are limited due to the large number of contributors comprising the Chamber's contributor base and their dispersion across different industries. As of December 31, 2001, the Chamber had no significant concentrations of credit risk in relation to promises to give.

The Chamber maintains cash balances at several financial institutions located in the Shreveport area. Accounts at each institution are insured by the Federal Deposit Insurance Corporation (FDIC) up to \$100,000. At December 31, 2001, total cash balances held at financial institutions was \$1,377,447. Of this amount, \$500,000 was secured by FDIC and the remaining \$877,447 was not insured. At December 31, 2001, there was approximately \$313,240 held in mutual funds at an investment company that was not insured.

## (3) Cash and Cash Equivalents

Cash and cash equivalents consist of the following:

Cash, non-interest bearing	\$	26,842
Cash, interest bearing, daily simple interest		778,201
Certificates of deposit	<del></del>	22,637
	. <u>\$</u>	827,680

The certificate of deposit bears interest at 1.88% and has a maturity of 201 days, with penalties for early withdrawal. Any penalties for early withdrawal would not have a material effect on the financial statements. Therefore, these are treated as cash equivalents.

## (4) Grants Receivable

The Chamber received a federal grant that provides reimbursement of allowable costs under contract. This balance represents amounts due from the funding agency at December 31, 2001, but not received until after that date.

#### (5) Other Accounts Receivable

The other accounts receivable balance at December 31, 2001 is comprised of membership dues, city marketing contract, riverboat boarding fees, and other miscellaneous amounts due at December 31, 2001 but not received until after that date. The other accounts receivable are shown net of a reserve for uncollectible accounts of \$85,757.

#### (6) Note Receivable

The note receivable balance at December 31, 2001 consisted of the following:

8.0% note receivable from a corporation, due in monthly installments of \$3,639.90, including interest, through April 1, 2006, secured by a building and land that was sold to this corporation

167,125

Less current portion

( 39,706)

<u>\$ 127,419</u>

Approximate maturities of the note receivable are summarized as follows:

For the Year Ending	App	proximate
December 31,		Amount
2002	\$	39,706
2003		34,741
2004		37,624
2005		40,747
2006		14,307
	<u>\$</u>	<u> 167,125</u>

## (7) Promises to Give

The Chamber began a new economic development capital campaign in 2000 entitled Champions for Business. Promises to give are restricted to payment of costs associated with economic development projects and projects supporting the economic growth of Shreveport and Northwest Louisiana. Unconditional promises to give at December 31, 2001 as follows:

Receivable in less than one year Less allowance for uncollectible promises	\$ 	236,717 <u>79,318</u> )
Current portion	<del></del>	157,399
Receivable in one to five years Less discounts to net present value		292,069 35,680)
Long-term portion		256,389
Net unconditional promises to give at December 31, 2001	<u>\$</u>	413,788

## (8) Investment Held for Endowment Purposes

The Chamber had one mutual fund investment that is stated at fair value. At December 31, 2001, the cost of the investment was \$313,240 with a fair market value of \$319,341, which resulted in an unrealized appreciation in the investment of \$6,101. Investment return for the year ended December 31, 2001 was \$9,182, which consisted of \$17,553 interest and dividends and \$8,371 unrealized loss.

## (9) Property and Equipment

Property and equipment at December 31, 2001, with estimated depreciable life, are summarized as follows:

Land	N/A	\$ 100,000
Leasehold Improvements	30 years	1,149,204
Furniture, fixtures, equipment	5-10 years	<u>338,917</u>
		1,588,121
Accumulated Depreciation		( 719,140)
		<u>\$ 868,981</u>

Depreciation expense for the year ended December 31, 2001 was \$97,134.

## (10) Land Held For Development

This represents \$1,064,162 of land purchased in Caddo Parish to develop an industrial park, as well as \$845,690 of development expenses. A portion of the land was purchased with city, state and parish funds through cooperative endeavor agreements that provide certain restrictions on the property's sale or transfer.

#### (11) Cash held in escrow

Cash totaling \$495,000 is restricted in accordance with an escrow agreement related to a real estate sales contract and ground lease and sale. During the term of the escrow agreement, funds will be invested in institutional money market accounts or money management account at national banks insured by the Federal Deposit Insurance Corporation. All interest paid on the deposit shall be paid annually to the Chamber. The restricted cash will be used to make incentive payments over a five-year period based upon the creation of new jobs. This balance of \$495,000 is also reflected in the other liabilities in the accompanying financial statements.

### (12) Restrictions on Net Assets

Temporarily restricted net assets are available for the following purposes or periods:

For subsequent year's activities – capital campaign	\$	413,788
City market contract		33,723
Earnings on investment – endowment	<del>=</del>	26,542
	\$	474,053

Permanently restricted net assets consist of a donation received by the Chamber to establish and fund the J. Pat Beaird Memorial Industry of the Year Award. The donor specified that the funds were to be invested by the Chamber and the annual income derived therefrom is to be used to underwrite the expenses of this annual award ceremony.

## (13) Employee Benefit Plans

Effective April 1, 1999, the Chamber began participating in a 401(k) profit-sharing plan whereby the Chamber makes contributions to the Plan each year equal to 8% of participating employees compensation. Total expense for the year ended December 31, 2001, was approximately \$48,298.

## (14) Operating Leases

The Chamber leases a building from the City of Shreveport requiring monthly payments of \$2,250 for thirty years with the option to renew for five successive ten year periods. The lease may be canceled at the lessor's option at any time with a partial reimbursement to the Chamber for leasehold improvements. The primary term of the lease expires in February, 2012. The lease payments paid on this lease for the year ended December 31, 2001 were \$27,000.

The future minimum lease payments under the building operating lease are as follows:

2002	\$ 27,000
2003	27,000
2004	27,000
2005	27,000
2006	27,000
Thereafter	137,250
	<u>\$ 272,250</u>

## Greater Shreveport Chamber of Commerce Shreveport, Louisiana Combined Schedule of Financial Position December 31, 2001

		General Fund	(	SSEDF, Inc.	(	SSIPDF, Inc.		Totals
Assets	<u> </u>							
Current assets:								
Cash and cash equivalents	\$	291,470	\$	462,207	\$	74,003	\$	827,680
Grants receivable	*	15,896	•	402,207	4	74,000	•	15.896
Other receivables		58,391		46,140				104,531
Unconditional promises to give		00,00		157,399				157,399
Note receivable - current portion				39,706				39,706
Accrued interest				3,334				3,334
Prepaid expenses		52,575						52,575
Total current assets		418,332		708,786		74,003		1,201,121
Noncurrent assets:								
Long-term unconditional promises to give				256,389				256,389
Cash held in escrow for land development						495,000		495,000
Note receivable-long term				127,419				127,419
Investment held for endowment purposes				319,341				319,341
Land held for development						1,909,852		1,909,852
Property and equipment, net		199,967		669,014			_	868,981
Total noncurrent assets		199,967		1,372,163		2,404,852		3,976,982
Total Assets	\$	618,299	\$	2,080,949	\$	2,478,855	\$	5,178,103
Liabilities and Net Assets								
Current liabilities:				•				
Accounts payable and accrued expenses	\$	143,838	\$	90,361	\$		\$	234,199
Deferred revenue	<del></del>	116,187		50,150		••••		166,337
Total current liabilities		260,025		140,511				400,536
Other liabilities		·· <del></del>				495,000		495,000
Total liabilities		260,025		140,511		495,000		895,536
Net assets								
Unrestricted:								
Operating, undesignated		19,751		538,294		74,003		632,048
Operating, designated		104,834						104,834
Fixed assets		199,967		669,014				868,981
Land held for industrial park				•		1,909,852		1,909,852
Temporarily restricted		33,722		440,331				474,053
Permanently restricted	-	<del></del>		292,799				292,799
Total net assets	<del></del>	358,274		1,940,438		1,983,855		4,282,567
Total Liabilities and Net Assets	\$	618,299	\$	2,080,949	\$	2,478,855	\$	5,178,103

## Greater Shreveport Chamber of Commerce Shreveport, Louisiana Combined Schedule of Activities For the Year Ended December 31, 2001

	General Fund	GSEDF, Inc.	GSIPDF, Inc.	Totals	
Revenues, gains, and support					
Membership dues	\$ 683,265	\$ 34,646	\$	\$ 717,911	
Programs and projects	244,621	17,775	¥	262,396	
Rent and royalties	6,120	434,357		440,477	
Grants and contracts	409,551	13,004		422,555	
Publication sales	29,907	10,004		29,907	
Contributions and donations	34,500	721,194		755,694	
Interest and dividends	4,573	41,247	19,744	65,564	
Miscellaneous	26,861	32,215		59,076	
Total revenues, gains, and support	1,439,398	1,294,438	19,744	2,753,580	
Expenses and losses:					
Supporting services					
General and administrative	744,421	2,355		746,776	
Marketing and fund raising	145,535	20,318		165,853	
Programs services					
Public Relations		17,057		17,057	
Government relations	232,100			232,100	
Membership services	551,699			551,699	
Economic development	433,945	135,134	2,770	571,849	
Government procurement center	160,056	<del></del>	<del></del>	160,056	
Total expenses	2,267,756	174,864	2,770	2,445,390	
Unrealized loss on investments		8,371		8,371	
Total expenses and losses	2,267,756	183,235	2,770	2,453,761	
Change in net assets, before transfers	(828,358)	1,111,203	16,974	299,819	
Interfund Transfers:					
Operating transfers in	800,000		76,665	876,665	
Operating transfers out		(876,665)		(876,665)	
Change in net assets, after transfers	(28,358)	234,538	93,639	299,819	
Net assets, beginning of year	386,632	1,705,900	1,890,216	3,982,748	
Net assets, end of year	\$ 358,274	\$ 1,940,438	\$ 1,983,855	\$ 4,282,567	

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#### COOK & MOREHART

#### Certified Public Accountants

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Report on Compliance and on Internal Control Over Financial
Reporting Based on An Audit of Financial Statements
Performed in Accordance With Government Auditing Standards

To the Board of Directors Greater Shreveport Chamber of Commerce Shreveport, Louisiana

We have audited the financial statements of Greater Shreveport Chamber of Commerce as of and for the year ended December 31, 2001, and have issued our report thereon dated May 13, 2002. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

### Compliance

As part of obtaining reasonable assurance about whether Greater Shreveport Chamber of Commerce's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of-our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

### Internal Control Over Financial Reporting

In planning and performing our audit, we considered Greater Shreveport Chamber of Commerce's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses.

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended solely for the information and use of management and others within the organization and is not intended to be and should not be used by anyone other than these specified parties.

Cook & Morehart

**Certified Public Accountants** 

May 13, 2002

Greater Shreveport Chamber of Commerce Shreveport, Louisiana Summary Schedule of Audit Findings December 31, 2001

## Summary Schedule of Prior Audit Findings

There were no findings or management letter comments for the prior year audit for the year ended December 31, 2000.

# Corrective Action Plan for Current Year Audit Findings

There are no findings or management letter comments for the current year audit for the year ended December 31, 2001.